



**Karting (New South Wales) Inc
State Policy
OFFICIALS AND BOARD EXPENSES**

The KARTING NSW will meet the expenses of persons, as nominated in this policy, incurred in carrying out their State duties on behalf of the KARTING NSW.

Nominated Persons

- 1) All Board members.
- 2) The Officials Coordinator
- 3) State Track Inspectors.
- 4) State Technical Advisor
- 5) Assistant Technical Advisor
- 6) State Fuel Tester
- 7) Tribunes, prosecutors and respondents appointed by the KARTING NSW.

The following expenses will be met by the KARTING NSW upon the production of receipts as appropriate.

Telephone/Fax calls
Travel
Stationary consumables
Accommodation

Other expenses, related to the conduct of functions/duties for KARTING NSW, may be approved by the SKC but approval must be obtained prior to the expense being incurred.

Travel

Motor vehicle travel to and from KARTING NSW events will be reimbursed on the following basis.

KARTING NSW will pay 40c per km for the trip.

Starting and finishing speedometer readings will be required.

Where single trips in excess of 800km are required, the Board may authorise the use of a medium sized hire car.

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Date Created: 17th February 2001 SKC Meeting

Date Amended: 19th July 2008 SKC Meeting

Date Amended: 31st July 2010 AGM Meeting

Date Amended: 28th July 2012 AGM

Date Amended: 1st July 2016 (Refer to 14th March 2016 Board Meeting)

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Where it is demonstrated that travel by air is an equivalent cost, the Board can authorise such travel and KARTING NSW will pay the cost of the airline ticket.

Telephone

KARTING NSW may provide, on loan, for official use, a mobile telephone with a cap on expenditure: the user is responsible for the cost incurred in excess of the cap.

Accommodation & Meal Allowances

Where travel by an official necessitates staying away from the official's place of residence, KARTING NSW will meet reasonable accommodation costs and supply a meal allowance of \$40.00 per night.